



SCIENTIFIC COLLECTING PERMIT RENEWAL NOTICE

2003 Scientific Collecting Permit Information

Your current permit will expire soon. Please **allow six to eight weeks** for processing the renewal of your permit.

Enclosed are the following:

- 2003 Scientific Collecting Permit Application (FG1379). This application will become your permit when validated and returned to you by the Department.
- Report of Specimens Collected (FG1379a). Section 650(i), Title 14, of the California Code of Regulations, requires all collectors to submit an annual report of specimens collected.
- Scientific Collecting Permit Attachment (FG1379e). Use this form to continue your description/purpose for collecting or to request an amendment to your existing permit.
- Credit Card Authorization Form.

Fees

Resident	\$47.25
Nonresident	\$157.50
Student	\$15.75

Important!

Section 650(i), Title 14, of the California Code of Regulations, requires that you to submit a report of collection activity within 30 days of the expiration of your permit, unless the reporting requirement has been waived by the Department. **If you are not renewing your permit, you are still required to submit a final collection report within 30 days of the expiration of your permit, unless waived by the Department.**

Permanent Identification Numbers for Scientific Collecting Permittees

You have been assigned a permanent Scientific Collecting Identification Number (SCIN). Your SCIN is prefaced with SC- followed by six digits and can be found at the top of the pre-printed application. Use your SCIN on all Scientific Collecting Permit forms and documents submitted to the Department. Be sure to mark all traps, used under the authority of your scientific collecting permit, with your SCIN.

Check List for Renewing Your Scientific Collecting Permit

Please read the instructions on the application before completing. **Incomplete** reports and/or applications will be returned and may **delay** the issuance of your permit. Mail **ALL COPIES** of the application, report, and attachment. Please remember to:

- ☐ Review the preprinted information carefully, line through incorrect information, add corrections, and provide information required to complete the application.
- ☐ Complete, sign, and date the 2003 Scientific Collecting Permit Application (FG1379).
- ☐ Complete, sign, and date the Report of Specimens Collected (FG1379a) or other format, as directed in writing by the Department, for the previous year's permit.
- ☐ Complete, sign, and date the Scientific Collecting Permit Attachment (FG1379e), if needed.
- ☐ Provide a copy of last years Scientific Collecting Permit and include any attachments or amendments.
- ☐ Provide a copy of your current federal permit, if you wish to take birds or federally threatened or endangered species.
- ☐ Submit a cashier's check, money order, or personal or business check. If paying by credit card, complete, sign, and date the credit card authorization form.